



## **DENTAL BOARD AND DENTAL ASSISTING COUNCIL MEETING MINUTES**

**Thursday, December 1, 2016**

Embassy Suites San Francisco Airport Waterfront  
150 Anza Boulevard, Burlingame, CA 94010

### **Members of the Board Present**

Steven Morrow, DDS, MS, President  
\*Judith Forsythe, RDA, Vice President (Also a Council member)  
Fran Burton, MSW, Public Member  
Steven Afriat, Public Member  
Steven Chan, DDS  
Yvette Chappell-Ingram, Public Member  
Katie Dawson, RDH  
Kathleen King, Public Member  
Ross Lai, DDS  
Huong Le, DDS, MA  
Meredith McKenzie, Public Member  
Thomas Stewart, DDS  
\*Bruce Witcher, DDS, (Also a Council member)  
Debra Woo, DDS

### **Members of the Board Absent**

### **Members of the Dental Assisting Council Present**

Chair – Anne Contreras, RDA  
Vice Chair – Emma Ramos, RDA  
Pamela Davis-Washington, RDA  
Tamara McNealy, RDA  
Judith Forsythe, RDA  
Bruce Witcher, DDS

### **JNT 1 - Call to Order/Roll Call/Establishment of Quorum.**

President Steven Morrow called the meeting to order at 5:10p.m. Anne Contreras, Dental Assisting Council Chair, called the roll and a quorum was established.

### **JNT 2 - Approval of the August 18, 2016 Joint Dental Board and Dental Assisting Council Meeting Minutes.**

President Morrow asked if there were any comments, questions or edits needed to be made to the August 18, 2016 minutes. He then asked if there was any public comment on the minutes.

Hearing none, Ms. Forsythe moved a motion to approve the minutes. Ms. Davis-Washington seconded the motion.

**Support:** Morrow, Forsythe, Burton, Dawson, King, Le, Lai, McKenzie, Stewart, Whitcher, Woo, Contreras, Ramos, Davis-Washington, McNealy.

**Oppose:** 0 **Abstain:** 1 **Absent:** 1

The motion carries.

**JNT 3: Update on Dental Assisting Program and Course Application Statistics**

Sarah Wallace, Assistant Executive Officer gave an overview of the information provided and made herself available to answer any questions.

Hearing no questions, Ms. Forsythe moved on to the next item.

**JNT 4 – Update on Dental Assisting Examinations Statistics.**

After having Mr. Raske pass out the hand-carried item to all the board and DAC members, Ms. Wallace gave an overview of the information provided and mentioned that all of the dental assisting examination statistics would be posted up on the Dental Board's website soon.

**Board comment:**

Dr. Stewart asked if the board is going in the right direction.

Ms. Wallace responded that staff is still working on performing a review of the practical examination and that even after providing a candidate guide to exam candidates, she does not believe staff has observed a significant increase in the passing rate.

Ms. Forsythe asked how many exams have been given with the candidate guide.

Ms. Wallace responded that 3 exams have been given with the candidate guide.

Dr. Woo asked if the RDAEF statistics were included in the handout.

Ms. Wallace responded affirmatively, and mentioned that all of the dental assistant examinations are included in the handout including the OA and DSA written examinations.

**JNT 5 - Update on Dental Assisting Program Licensing Statistics.**

- RDA
- RDAEF
- Orthodontic Assistant Permit(OA)
- Dental Sedation Assistant Permit(DSA)

Ms. Wallace reported that during the full Board meeting, the Board gained a new member in the DDS unit who has been successful at running licensing statistics in the dentistry side and has been also been working on updating the licensing statistics in the dental assisting side. She went on to mention that for this meeting, a full breakdown of

the statistics was not available, however a more robust one is anticipated for the next board meeting. She also pointed out that the number of delinquent licensees appears to be high due in part to duplication in the statistical reporting and that the board is working on how to rectify the duplication error.

**JNT 6 - Discussion and Possible Action Regarding the Update and Possible Combining of the Registered Dental Assistant (RDA) Law & Ethics and Written Examination in Accordance with Business and Professions Code Section 139 Requirements**

Ms. Wallace discussed that after Karen Fischer and herself met with Dr. Lincer and her staff, it was strongly recommended that the two written examinations be combined into one 100 item written examination. She mentioned that Ms. Fischer and herself believe this undertaking is feasible as it relates to statute. She then passed the presentation over to Dr. Lincer.

Dr. Heidi Lincer, Chief of OPES, discussed that OPES conducted an occupational analysis for the RDA practice and during the course of that report, OPES determined a lot of changes compared to the previous occupational analysis and the resulting examination outline. She mentioned that what OPES staff found was a lot of the content that was covered in the current occupational analysis was no longer indicated as valid content in the new occupational analysis. That leaves us with a gap in developing an examination. She pointed out that when looking at the two test plans for the Law & Ethics versus the General Written examination, there's a lot of overlap in the content areas. Therefore, the practice has been divided arbitrarily in a way, into a Law & Ethics and general practice. For most of the professions, these are just combined into one examination. And because they're both 50 item examinations, OPES believes that a stronger exam would be a 100 item exam, it gives us the opportunity to write questions that are more scenario based that can incorporate the ethics issue in with a practice type of questions, for example, you are practicing and an ethical issue comes up, so it makes for a stronger examination with better questions and it also provides more reliability as far as assessing the competency of the candidates. She went on to mention that it is also more in line with what the Board does with the other professions such as dentists, RDH's and RDAEF's, there is only one written examination in place and it would also remove a barrier for licensure since they would only be required to pay and take only one written examination instead of for two.

**Board comment:**

Dr. Woo commented she believed this to be a very good report. She pointed out that she was in favor of another barrier being removed for the exam candidates, that statistically it does provide a better test pool, and thanked Dr. Lincer for the report.

President Morrow asked if this item required a motion.

Mr. Walker answered affirmatively and explained that the motion is to recommend the combining of the Law & Ethics and the written examinations into one exam.

Ms. Wallace added that the motion is that the Board and Council consider and direct staff to work with the DCA Office of Professional Examination Services to assist staff to

update and combine the RDA Written and Law & Ethics examinations into one written examination based on the findings that were recently completed in the occupational analysis.

Dr. Woo moved the motion; Dr. Stewart seconded the motion.

Ms. Forsythe asked if there was any discussion from the board members or public comment.

**Public Comment:**

Ms. Randolph, with the Dental Assisting Educators Group of CA, commented that a survey was sent out to the group concerning the combining of both written examinations and 30-40 responses were received back. All of the responses, with the exception of 1 were in favor of combining them. However, there are serious concerns about it because the combined written exam would only contain 100 questions. She pointed out that, as far as she's aware of, the current general knowledge written exam contains 150 questions, not 50 questions and that the Law & Ethics is composed of 50 questions. She went on to mention that none of the educators that were surveyed were in favor of reducing the total amount of questions down to 100. She reiterated that the written exam has never been composed of only 50 questions.

Ms. Forsythe commented she was under the same impression that the current written exam consists of 150 questions.

Dr. Lincer apologized and explained that she was unaware the general written examination consisted of 150 questions, due to primarily working on the Law & Ethics written examination.

Ms. Wallace mentioned she was under the impression that the general written exam was not 100 questions and added that the board does not have to be necessarily committed to the 100 questions and can direct staff to work the OPES to combine both examinations.

Ms. Fischer commented that, going along with what Dr. Lincer has reported on, it's not the quantity but the quality of the questions that will make for a strong written examination and it's best to leave it to OPES to determine the number of questions. She added that at this point, the vote should be related to whether or not we will be combining the two examinations and leave it up to the experts to determine the number of questions that will be used.

Dr. Le added that she agrees that it's not the quantity but the quality of the questions that counts.

Ms. Randolph added that a number of members from the Dental Assisting Educators Group of CA stated the same thing. But she would like for everyone to keep in mind that the National Board exam to become a CDA is 300 questions. There are 3 separate tests and all 3 tests have 100 questions each. Therefore, for the board to create a 100 question written exam would really deviate from the national board exam.

Ms. McNealy added that within the national exam, 100 questions are devoted to infection control, 100 questions to radiation safety, and 100 questions to general chairside assisting.

Dr. Lincer commented that what OPES can do is continue working with board staff in the form of workshops and review both the exams with the subject matter experts and get their recommendations and report back to staff or board members.

Ms. Chappelle-Ingram commented that there seems to be some confusion about the number of questions and concerns about the number of questions declining. She mentioned that she keeps hearing about a national examination and that she's reluctant to vote on an item that the board doesn't have all the facts on. She added that she believes we need all the facts first so that we don't put exam candidates in a worse off position.

Dr. Lincer commented that OPES' major concern is the Law & Ethics exam that they has been providing to the board. So the issue with the Law & Ethics exam, based on the occupational analysis, the bank of questions that we have will not support the new occupational analysis because the scope is much more narrow than it was. That is why OPES has made the recommendation to combine the two exams, because we don't feel there's a wide enough scope to make a valid exam.

Ms. Chappell-Ingram asked if that is the case just for the Law & Ethics exam.

Dr. Lincer answered affirmatively.

Mr. Afriat asked president Morrow if he can make a friendly amendment to the motion that everyone will feel comfortable with. He reiterated that what everyone's really voting on is combining the two exams. He stated that the friendly amendment is for staff to work with OPES to merge the two exams and to report back to the board any further exam details. That way we don't have to spend time today worried about how many questions the combined written exam will be composed of, or any of those types of details.

Dr. Woo added that the board should leave OPES to decide that and said she was willing to accept the amended motion.

Dr. Le commented that the motion will need to be amended, because the motion as it stands now has the 100 question detail in it.

Mr. Afriat agreed.

Dr. Woo stated that the amended motion will be to combine the RDA Law & Ethics with the current written exam.

Ms. McNealy said she would second the amended motion, however Mr. Walker said Dr. Stewart already seconded the motion.

Ms. Forsythe asked if there was any public comment.

Ms. Randolph added that although the members from the Dental Assisting Educators Group of CA are in agreement with merging the two written exams, the hygienists still have to take more than one written exam, a national and the Law & Ethics. So the argument that EF's only have to take one exam, well that's because they've already become an RDA and taken the two written exams. Therefore the logic is somewhat erroneous that other dental professionals only have to take one exam. So if we're trying to make this equivalent to other licensees, that's not necessarily being accomplished because hygienists are taking more than one, dentists take more than one written exam.

President Morrow mentioned to Ms. Randolph he understands that CADAT can submit information, material suggestions to the board during the process of combining the two written examinations that would be considered and that she is certainly free to do that in written format, and send in to board staff.

Ms. McNealy asked for clarification where the process goes from here, the date of anticipation when the boards staff will meet with OPES, stakeholders and subject matter experts and a timeline of when these meetings will occur.

Ms. Wallace clarified that what would happen next is board staff will meet with OPES and possibly put together an interagency contract and that contract would outline all the tasks and a timeline to fulfill the tasks, and then work with OPES to recruit for those workshops.

Ms. Forsythe asked once again if there was any discussion from the board members or public comment. Hearing none, she asked for a roll call to vote.

Mr. Afriat read rollcall for motion:

**Support:** Morrow, Forsythe, Afriat, Burton, Chappell-Ingram, Dawson, King, Lai, Le, McKenzie, Stewart, Witcher, Woo, Contreras, Ramos, Davis-Washington, McNealy.  
**Oppose:** 0 **Abstain:** 0

The motion carries.

### **JNT 7 - Update Regarding the 2017 Examination Schedule**

Ms. Wallace discussed that the 2017 Examination Schedule has been finalized within the last few weeks and has been posted to the board's website. She mentioned that this will be the last year that the board will be able to utilize the Carrington College Pomona site, therefore the board is in the process of looking for an additional southern California site and is looking at adding an additional examination in July, which is also another agenda item.

Ms. Forsythe asked if there was any discussion from the board members or public comment.

**Board comment:**

Ms. Davis-Washington asked that since the November 2016 exam was cancelled, will the November exam candidates be scheduled to take the exam in February 2017.

Ms. Wallace responded no and explained that the board is working on scheduling a different full weekend sooner than February for the November 2016 exam candidates.

Ms. McNealy asked if the exam that will be scheduled before February will only be open to the candidates that were scheduled to the cancelled exam that occurred in November 2016.

Ms. Wallace answered affirmatively and explained that the board will not be taking in any additional applications for the re-scheduled exam. November candidates will simply be re-scheduled for the chosen dates, for the exact same sessions and there will be no need for them to submit additional applications or fees and the board will reach out to them.

Ms. Fischer pointed out that the board's exam chair, Dr. Woo, is planning to attend the exams next year to observe how they're administered.

Dr. Woo confirmed she would be at all nine exams.

Ms. Forsythe asked once again if there was any discussion from the board members or public comment.

Hearing none, Ms. Forsythe moved on to the next item.

**JNT 8 - Discussion and Possible Action Regarding the Location of the July 2017 Registered Dental Assistant (RDA) Practical Examination**

Ms. Wallace discussed that for the past several years the board has administered the RDA practical exam at the Allan Hancock College in Santa Maria, CA. This past year however, the board offered the examination at the San Joaquin Valley College in Fresno, CA, resulting in a very good turnout and receiving good feedback likewise. She mentioned that the board has received feedback from schools and local dentists in the Santa Maria location requesting the board to administer the exam in Santa Maria rather than in Fresno. With the understanding that the board can only administer one additional exam in 2017, staff has brought this matter to the board and the dental assisting council to ask for direction as to where the additional exam should be held, either in Santa Maria or Fresno. She pointed out that the bid for the facility cost to administer the exam at the Santa Maria site came back approximately \$1700 more than the Fresno exam site bid and that the candidate turnout is usually about 150-200. On a standard exam weekend, the board tests up to 500 candidates, and is the number of candidates that the board was able to accommodate at the Fresno location. She added that the Fresno exam seems to relieve the overflow from the San Francisco and even the Pomona examinations and that it's an easier exam site location to reach in terms of travel. Ms. Wallace concluded her report by respectfully requesting that the board and the dental assisting council make a determination as to whether or not the board should administer the additional 2017 RDA exam in Santa Maria or Fresno.

**Board comment:**

Dr. Whitcher commented that it's his belief that the Santa Maria location is offering free accommodations to the exam candidates in terms of hotel overnight stay.

Ms. Wallace responded that her understanding is that the Santa Maria location may be able to offset some of the costs, but the cost of the facility would not outweigh the costs they will offset.

Ms. McNealy commented that this is something that the central valley has been requesting for several years, speaking loud and clear as to the need for having an exam in the central valley. She mentioned that the San Joaquin Valley College received numerous calls from candidates whom postponed applying to other exam sites with the intention of waiting to apply for the July 2016 exam in Fresno because of the higher costs associated with traveling to the other exam sites. The numbers showed that the central valley exam location is definitely a viable option for those candidates that are looking to reduce their travel and expense costs.

Ms. Dawson moved a motion to select the Fresno location as the 2017 additional RDA exam site. Ms. Forsyth seconded the motion.

Ms. Forsythe commented that the math makes sense to hold the exam at a location where the board can accommodate the most candidates as possible.

Ms. Forsythe asked if there was any discussion from the board members or public comment.

Mr. Afriat read rollcall for motion; however Mr. Walker pointed out that the new board member, Dr. Steven Chan, who is in attendance, was mistakenly not asked to vote on agenda item six.

Mr. Afriat asked President Morrow to reconsider item number six so that new board member Dr. Chan can record his vote.

President Morrow approved to reconsider agenda item number six.

Mr. Afriat confirmed that item six is the only item Dr. Chan can vote on because he would not have been able to vote on the minutes.

Mr. Walker stated that the motion was to combine the Law & Ethics and the written examinations.

**JNT 9 - Update the Review of the Registered Dental Assistant (RDA) Practical Examination**

Ms. Wallace reported that at the May 2016 board meeting, the board had requested that staff engage the Office of Professional Examination Services to review the RDA Practical examination and determine what modifications may need to be made. Since that time, the

board has met with OPES and has engaged in an interagency contract with OPES to review our RDA Practical examination. She mentioned that at the November UCSF examination there was a member of the OPES team that came and observed the administration, calibration and the grading of the examination during different sessions. Therefore, OPES is compiling their report, and as part of this report the board will be holding a one or two day stakeholder meeting as well as different item workshops to discuss the examination. She added that the board will be working with the community to recruit subject matter experts to attend those workshops which are expected to take place in January 2017. The board is hoping to have at least a draft report by July 1<sup>st</sup>, 2017.

**Board comment:**

Ms. McNealy requested that the DAC members be able to attend the examination along with Dr. Woo, to be educated in regards to what OPES is doing. That way, when they attend the stakeholder meetings, they are educated and are able to better participate equally.

Mr. Walker stated that it cannot be done. He explained that in order for a quorum of the Dental Assisting Council to attend, the event would first have to be noticed and the public would have to be allowed to be there in observance as well.

Ms. McNealy asked if a member of the DAC is able to attend.

Mr. Walker responded affirmatively and clarified that less than a quorum is able to attend.

Ms. McNealy requested that a member of the DAC take part in attending the examinations along with Dr. Woo.

Ms. Forsyth asked how it would be decided which DAC member will attend.

Mr. Walker stated it should not be an educator.

Ms. Forsythe asked if there was any discussion from the board members or public comment.

Ms. Ramos asked if the DAC members would be able to attend the workshops.

Mr. Walker responded that if it's a stakeholder meeting, yes the DAC members can attend, and reiterated the fact that if a quorum of the DAC attends the stakeholder meetings, the event will have to be noticed.

Ms. Ramos suggested that the DAC Chair or the Vice Chair can attend.

Mr. Walker said that would be fine.

Ms. Forsythe asked once again if there was any discussion from the board members or public comment.

Ms. King commented that if two DAC members attend the stakeholder meeting they cannot comment during the meeting because the discussion will be heard by the board later as a motion. So they can attend, but they cannot comment during the meeting.

Mr. Walker agreed they should not comment but only observe during the stakeholder meeting.

Hearing no further questions, Ms. Forsythe moved on to the next item.

### **JNT 10 - Update Regarding the Registered Dental Assistant (RDA) Candidate Guide**

Ms. Wallace discussed that as a result of the May 2016 meeting, at which the board discussed the occupational analysis, a request was made that staff work with OPES to develop a candidate guidebook based on the materials that we had available for the RDA practical exam including the grading rubric. As a result of working with OPES and their determination of what could and could not be released, the 2016 Candidate Handbook was released on August 15, 2016 and was distributed to all of the educator groups and associations and was posted on the boards website. She added that staff now prints copies and includes that with each candidates scheduling notice. As a result of distributing the Candidate Handbook, the board has received some feedback and is in the process of working with OPES. She pointed out that some modifications will be made to the Candidate Handbook in 2017, so there's a possibility that a revised version could come out in January 2017. Ms. Wallace concluded her report by letting the board and DAC members know that they may email her directly if they have any suggestions or know of someone else that may have any additional feedback.

#### **Board comment:**

Ms. McNealy commented that she and her staff have been working with the Candidate Handbook and the rubric provided, but there exists some confusion regarding the rubric provided. She mentioned that rubrics are supposed to provide an objective guideline for grading, but the one provided feels very subjective and open to interpretation and that she was wondering if there's going to be some clarity and changes to the grading rubric to provide more detailed guidelines concerning the expectations of how the exam is being graded and if it's something that can be modified.

Ms. Wallace responded that she has reason to believe that the rubric will not be modified most likely until the report relating to the practical exam comes out and we have the psychometrician look at it and correlate it with the practical exam in her study. She added that the rubric issue would most likely be rectified as a result of the separate study and would not be something that staff can do by a modification fix, and that the board is focusing more on giving guidelines as to what equipment the candidates need to bring with them and how they will be graded.

Ms. Forsythe asked if there was any discussion from the board members or public comment.

#### **Public Comment:**

Ms. Randolph thanked the board for creating the candidate handbook and mentioned that she as well as other dental assisting educators appreciates the work that's been put into creating this useful tool.

**Ariane Trulay**, Chief Dental Officer of Clinica de la Raza commented that the RDA Law & Ethics exam failure rate is huge. She teaches the Law & Ethics subject to the dental students and generally suggests to her students that if they fail the Law & Ethics exam they probably should not be practicing dental assisting in California. She added that there's something going on with regards to the questions or how they are worded and wonders if candidates understand the difference between written laws and code of ethics. She expressed her concerns saying that the majority of her staff is bilingual and that she feels that the manner in how the questions are being asked to a multilingual audience is probably not coming across in a clear manner. She gave an example of how the word "burnout", which relates to radiation safety, can be interpreted by someone multilingual in a way that relates to exhaustion. She concluded her comment by stating that the pass rate should be higher, therefore she is questioning the questions found in the Law & Ethics exam.

Ms. Forsythe asked once again if there was any discussion from the board members or public comment.

Hearing no further questions, Ms. Forsythe moved on to the next item.

#### **JNT 11 – Update on Dental Assisting Council Regulatory Workshops.**

Ms. Wallace reported that the board has been successful at holding Dental Assisting Council Regulatory Workshops throughout 2016 and that she anticipates staff will be wrapping up a couple of the sections at the last workshop scheduled for December 16, 2016. She also mentioned that a few more workshops will be scheduled early on in 2017 to analyze all the sections discussed, workout some more details and have a regulatory package draft in its entirety to present to the Dental Assisting Council and the board members at some point during 2017.

Ms. Forsythe asked if there was any discussion from the board members or public comment.

#### **Board comment:**

Ms. McNealy commented that the regulatory workshops have been very helpful with getting all of the information out, what everyone is concerned about and that it's been a very good collaborative effort and she thanked everybody including the stakeholders.

Ms. Forsyth commented that board staff has done an amazing job at working through those workshops even though they are long and tedious and thanked everyone.

Hearing no further questions, Ms. Forsythe moved on to the next item.

**JNT 12: Discussion and Possible Action Regarding Review of Draft Regulatory Language Relating to the Implementation of the Additional Duties of Registered Dental Assistant in Extended Functions (RDAEF) as Specified in Business and Professions Code Section 1753.55 (Determination of Radiographs and Placement of Interim Therapeutic Restorations)**

Ms. Wallace discussed that in 2014, assembly bill 1174 was signed by Governor Brown and essentially added duties to RDAEF's to be able to make the determination for radiographs and perform Interim Therapeutic Restorations (ITR). Most likely a lot of board members could recall a lot of the discussions and how this involves the Dental Hygiene Committee as well in relation to their license holders. She went on to say that over the last couple of years the board has not seen a lot of interest in the permit from RDAEFs, but is now receiving feedback from programs and a couple of applicants interested in the RDAEF permit. Therefore, board staff has drafted preliminary language just to get the ball rolling and get the ideas out on paper, but still needs to meet with the Dental Hygiene Committee and their subcommittee to work out the details. She added that she wanted to take this opportunity to invite any board member, DAC member or stakeholder to email her any valuable feedback as it relates to the draft language for the ITR permit.

**Board comment:**

Ms. McNealy commented that she loves how clean the ITR application looks, how it's easy to understand, and how everything in the application is referenced.

Ms. Fischer reiterated that any suggestions or feedback should be emailed to Ms. Wallace by the end of December 2016 and can be brought back at a future meeting.

Ms. Wallace pointed out that the ITR permit regulatory language would be applicable to those who are already licensed as RDAEFs as of January 1, 2010.

Dr. Stewart asked where the language came from and if it has been looked at by Dr. Glassman.

Ms. Wallace responded that what everyone has in their hands is staff's attempt to getting something on paper, so it's a combination of Dr. Glassman's Health Workforce Pilot Project #172 curriculum in addition to what the board would need in our own regulations.

Dr. Stewart commented that he was one of the participants and evaluators that worked on the Health Workforce Pilot Project #172 and suggested that the board should consider having Dr. Glassman review the language found in the ITR application and get his input. He added that he will look at the application as well.

Ms. Forsythe asked if there was any discussion from the board members or public comment.

**Public Comment:**

**Amason Amakian** with the Program of Continued Education at UOP commented that she worked with Dr. Glassman on the application for the Health Workforce Pilot Project #172, saw it through the evaluation and approval and offered her input and help. Ms. Greenfield commented that she was not particularly interested in the Health Workforce Pilot Project #172 in the beginning, but came to realize how important it is to primary care and public health clinics and hopes the regulations move along.

**JNT 13: Discussion and Possible Action Regarding Items Requested by Joan Greenfield, RDAEF, OAP, MS**

Ms. Greenfield presented the following items to the Board and Council for consideration and provided additional information.

- Placement of Gingival Retraction Cord
- Removal of the Placement of Gingival Retraction Cord from the RDAEF Clinical Examination as a Separate Graded Item
- Amending the Regulatory Language for the RDAEF Restorative Examination
- Add the Administration of Nitrous Oxide to the Scope of Practice for the RDAEF Licensed on or after January 1, 2010
- Add the Administration of Local Anesthesia to the Scope of Practice for the RDAEF Licensed on or after January 1, 2010

Ms. Fisher stated that the board will work on scheduling an Exam and DAC meeting to be able to discuss the first 3 items listed above, and that way have the background information to move forward and determine if the board can begin working on regulations or not. The last 2 scope of practice items will be taken as a separate item in a future meeting as the board continues the discussion on sedation.

Ms. Greenfield requested to be able to begin regulatory language so it becomes the basis of future work on the last 2 scope of practice items.

Ms. Forsythe asked if there was any discussion from the board members or public comment.

Hearing no further questions, Ms. Forsythe moved on to the next item.

**JNT 14: Dental Assisting Council Elections**

Mr. Walker asked the DAC members if there were any nominations for DAC Chair.

Pamela Davis-Washington nominated Emma Ramos. Ms. Ramos accepted the nomination.

Mr. Afriat read rollcall for motion

**Support:** Forsythe, Witcher, Contreras, Ramos, Davis-Washington.

**Oppose:** 0 **Abstain:** 1

After congratulating Ms. Ramos, Mr. Walker asked for nominations for Vice Chair.

Ms. Ramos nominated Anne Contreras. Ms. Contreras accepted the nomination.

Mr. Afriat read rollcall for motion

**Support:** Forsythe, Witcher, Contreras, Ramos, Davis-Washington.

**Oppose:** 0 **Abstain:** 1

**Board comment:**

Ms. Burton congratulated Ms. Contreras for her nomination of Vice Chair and for finishing her Master's degree.

Ms. Contreras thanked everyone for their support.

**JNT 15 - Adjourn Joint Meeting of the Dental Board and the Dental Assisting Council.**

President Morrow adjourned the council meeting at 6:18p.m.