



**Dental Assisting Committee Meeting Minutes**  
**Thursday, February 25, 2010**  
**San Diego, CA**

**Members Present:**

Judith Forsythe, RDA, Chair  
Bruce Whitcher, DDS, Vice Chair  
Fran Burton, Public Member  
Luis Dominicis, DDS  
Huong Le, DDS

**Members Absent:**

**Staff Present:**

Richard DeCuir, Executive Officer  
Denise Johnson, Assistant Executive Officer  
Nancy Butler, Acting Enforcement Chief  
Teri Lane, Supervising Investigator 1, Southern California  
Dawn Dill, Dental Assisting Unit Manager  
Donna Kantner, Licensing & Examination Unit Manager  
Jocelyn Campos, Enforcement Coordinator  
Karen Fischer, Licensing Analyst  
Kristy Schieldge, DCA Senior Staff Counsel  
Greg Salute, Deputy Attorney General

Ms. Judith Forsythe, Chair, called the committee meeting to order at 3:22 p.m. Roll was called and a quorum was established.

**RDA 1 – Acceptance of the November 9, 2009 Dental Assisting Committee Meeting Minutes**

M/S/C (Dominicis/Le) to accept the November 9, 2009 Dental Assisting Committee meeting minutes. The motion passed unanimously.

**RDA 2 – Approval of Registered Dental Assisting Programs and Courses**

M/S/C/ (Dominicis/Le) to ratify the approval of the following Registered Dental Assisting programs:

- (1) Kaplan – Vista

The motion passed unanimously.

M/S/C (Dominicis/Whitcher) to ratify the approval of the following Infection Control Courses:

- (1) Tri-Cities Regional Occupational Program – Whittier
- (2) Orange Coast College – Costa Mesa
- (3) Dental Pros – Temecula
- (4) College of Marin – Kentfield

The motion passed unanimously.

M/S/C (Dominicis/Whitcher) to ratify the approval of the following Pit and Fissure Sealant Courses:

- (1) College of Marin – Kentfield

The motion passed unanimously.

M/S/C (Whitcher/Dominicis) to ratify the approval of the following Radiation Safety Course:  
(1) Katie Karzen – Encino

The motion passed unanimously.

### **RDA 3 – Dental Assisting Forum Update by Judy Forsythe, RDA – Board Liaison**

Judith Forsythe, chair of the Dental Assisting Committee reported that the Dental Assisting Forum (DAF) met for the first time in Sacramento on February 10, 2010. Barbara Blade was elected Chair and Pam Baldwin was elected Vice Chair. The next meeting of the DAF will be on April 7, 2010 in the Los Angeles area. The location is yet to be determined.

### **PUBLIC COMMENT**

Dr. Earl Johnson, Orthodontic Association had two issues. The first is that he knows of two applications for Orthodontic Assistant course approvals that were submitted to the Board staff over 100 days ago. He wanted to know the status of those applications. Dawn Dill, Manager of the Dental Assisting Unit, responded that the applications are currently under review with the Board consultants. The second issue raised by Dr. Johnson has to do with the application for course providers. He asked that a new application be developed for private in-office course providers because he feels the existing application is tailored to schools and is too cumbersome for someone who would like to give the course in a private office. Ms. Dill responded that she did not think staff had the authority to develop a specific application for in-office providers. Legal Counsel, Kristy Schieldge responded that this item would need to be put on a future agenda to be properly noticed. Richard DeCuir, Executive Officer brought up a related issue regarding the delegation of authority to the Executive Officer to approve Sedation Assistant and Orthodontic Assistant permits. Ms. Schieldge said that this issue could not be discussed at this time and should be put on a future agenda. Dr. Johnson continued that the California Association of Orthodontists is developing a standardized lesson plan for a practitioner who wants to train employees in office. He indicated that if the boilerplate plan is approved, orthodontists will use the plan to train people in private offices. Mr. DeCuir said that this request would need to be put in writing to his attention before it could be considered. Dr. John Lytle, CALAOMS asked about the status of approvals of the reviewers for the dental sedation assistant. Mr. DeCuir responded that the process is moving forward. Dr. Lytle further asked about whether or not a student application has been developed for when the courses are approved. Mr. DeCuir indicated that had not been done and asked that Dr. Lytle put his request in writing. Ms. Schieldge commented that this discussion had not been noticed and that any other comments would need to be directed to staff outside the meeting.

### **ADJOURNMENT**

The meeting adjourned at 3:32 p.m.