



## MEMORANDUM (REPLACES PREVIOUSLY POSTED MEMO)

<b>DATE</b>	February 9, 2022
<b>TO</b>	Members of the Dental Board of California (Board)
<b>FROM</b>	Mirela Taran, Administrative Analyst Dental Board of California
<b>SUBJECT</b>	<b>Agenda Item 9:</b> Discussion and Possible Action Regarding Appointment of Dental Assisting Council (DAC) Members

### Background

Pursuant to Business and Professions Code (BPC) section 1742, the DAC considers all matters relating to dental assistants in California and makes appropriate recommendations to the Board and the standing Committees of the Board. The DAC meets quarterly in conjunction with the Board meetings and at other times as deemed necessary. The DAC is comprised of the Registered Dental Assistant (RDA) Member of the Board, another Member of the Board, and five RDAs, representing as broad a range of dental assisting experience and education as possible. (BPC, § 1742, subd. (b)(1).)

DAC Members are appointed by the Board and serve at the Board's pleasure. Pursuant to BPC section 1742, subdivision (b)(2), the Board shall consider, in its appointments of the five RDA members, recommendations submitted by any incorporated, nonprofit professional society, association, or entity whose membership is comprised of RDAs within the state. Two of those Members shall be employed as faculty members of an RDA educational program approved by the Board, and shall have been so employed for at least the prior five years (Faculty Members). Three of those Members, which shall include one RDAEF, shall be employed clinically in private dental practice or public safety net or dental health care clinics (Clinical Members). All five of those Members shall have possessed a current and active RDA or RDAEF license for at least the prior five years, and shall not be employed by a current Member of the Board.

In addition, DAC members shall comply with conflict of interest requirements that apply to Board members. Such requirements include prohibitions against members making, participating in making, or in any way attempting to use their official position to influence a governmental decision in which they know or have reason to know they have a financial interest. DAC members who have a financial interest shall disqualify themselves from making or attempting to use their official position to influence the decision. (Gov. Code, § 87100; California Code of Regulations (CCR), tit. 2, § 18730.) All DAC members are

required to submit Statements of Economic Interests (Form 700) within 30 days of assuming office and annually. (Gov. Code, § 87202; CCR, tit. 2, § 18730.)

#### DAC Member Resignations – Clinical Members

At the November 2021 Board meeting, a report was provided regarding the resignation of the following DAC Members, who were appointed as RDAs employed clinically in private dental practice or public safety net or dental health care clinics:

1. Melinda Cazares, RDA – notified the Board of her resignation in August 2021.
2. Michele Jawad, RDA, M.A.ED – notified the Board of her resignation in October 2021.

#### DAC Member Recruitment – Clinical Members

A recruitment notice was posted on the Board's website to fill the DAC's two open positions for Clinical Members. The application deadline was Wednesday, December 15, 2021.

Board Members Joanne Pacheco, RDH, MAOB, and Rosalinda Olague, RDA, BA, were appointed to a Subcommittee to review the applications, conduct telephone interviews, and bring recommendations to fill these vacancies to the Board at a future meeting.

The Board received 37 applications. The Subcommittee reviewed the applications and determined 17 of the applicants met the qualifications to be interviewed for the vacancies. One individual declined the interview. The Subcommittee completed 16 applicant interviews on Monday, February 7, 2022. Having reviewed the applications and interviewed 16 applicants, the Subcommittee recommends appointment of the following candidates to fill the two open positions for Clinical Members:

1. De'Andra Epps-Robbins, RDA
2. Kandice Rae Pliss, RDA

Attached are the applications of these candidates (personal information redacted pursuant to Gov. Code, § 6254, subd. (k); Cal. Const, art. I, § 1; Civ. Code, § 1798.24). Pursuant to BPC section 1742, subdivision (g), the DAC member term of appointment is four years.

#### DAC Member Re-Appointment – Faculty Member

At the July 24 2020 Board meeting, the Board appointed Cara Miyasaki, RDA, RDHEF, to fill the vacancy of one DAC member who is employed as a faculty member of an RDA educational program approved by the Board. Ms. Miyasaki has served a partial term, which expires in March 2022. Ms. Miyasaki seeks reappointment to her current DAC member position. The Subcommittee recommends Ms. Miyasaki be reappointed to the same position for a term of four years expiring in March 2026.

#### Actions Requested

The Board is asked to consider the Subcommittee's recommendations and appoint two candidates to fill the open DAC Member positions for RDA members employed clinically in private dental practice or public safety net or dental health care clinic.

The Board also is asked to consider the Subcommittee's recommendation to reappoint Cara Miyasaki, RDA, RDHEF, as the DAC member employed as a faculty member of an RDA educational program approved by the Board.

Attachments:

1. Application for DAC Member Position – De'Andra Epps-Robbins, RDA
2. Application for DAC Member Position – Kandice Rae Pliss, RDA

**APPLICATION FOR DENTAL ASSISTING  
COUNCIL MEMBER:**

**DE'ANDRA EPPS-ROBBINS, RDA**

De'Andra

Epps-Robbins

Ready for your open remarks counsel. When I saw the job posting for a RDA dental assisting counsel. I knew I had to submit my resume. This opportunity would be an honor for me to work along the side of other professionals sharing the passion and goals as a council member. I am very interested in this position with the Dental Board of California. Due to love of dentistry, I believe my extensive experience and career background make me an excellent and beneficial candidate for this position.

I am committed to achieving exceptional results and performing great work which I proven multiple times both at San Ysidro Health and PDE where I worked as a registered dental assistant/Oral surgery assistant. I worked with multiple staff members, dental providers and patients and students. I was not only responsible for completing my daily task yet I was also a member of our diversity and inclusion counsel. I partially excelled at the management of other individuals and was always able to lead all assigned schedules to complete a successful day.

In Addition, my understanding of the various aspects of my position and job duties helps me to adapt to change quickly and stay calm under pressure. I'm also confident in my teamwork skills and time management abilities. What's more , my professional skills include, strong customer orientation, excellent work ethic, and ability to use various skills and computer programs. Please refer to the attached resume for more details of my previous experiences and skillset. I look forward to discussing the opportunity with you.

Thank you for your consideration

Sincerely,

  
De'Andra Epps-Robbins

Pronouns: SHE/HER/HERS



DENTAL BOARD OF CALIFORNIA

2005 Evergreen St., Suite 1550, Sacramento, CA 95815

P (916) 263-2300 | F (916) 263-2140 | www.dbc.ca.gov



APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL

Vacancy – Registered Dental Assistant (RDA) employed clinically in a private dental practice or public safety net or dental health care clinic.

PLEASE PRINT

NAME De'Andra Epps- Robbins

ADDRESS\* [Redacted]

PHONE NOS. (work) [Redacted] (home) [Redacted] (cell) [Redacted]

EMAIL ADDRESS: [Redacted]

California License Type and Number: RDA49788 Expiration date: 12/31/2021

\* By law, all final candidate applications must be made available to the public in the published board materials. Applicants may provide alternate addresses or addresses of record in lieu of residential addresses. Phone numbers will be redacted prior to publication in Board meeting materials to protect an applicant's privacy.

PLEASE READ THIS APPLICATION IN ITS ENTIRETY.

COUNCIL COMPOSITION: The Dental Assisting Council is a seven-member council created pursuant to Section 1742 of the Business and Professions Code. The members of the Council are appointed by the Board and shall include the registered dental assistant member of the Board, another member of the Board, and five registered dental assistants.

RESPONSIBILITIES: The Council is to consider all matters relating to dental assistants in California and will make appropriate recommendations to the Board and the standing committees of the Board including, but not limited to, the following areas:

- Requirements for dental assistant examination, licensure, permitting, and renewal.
Standards and criteria for approval of dental assisting educational programs, courses, and continuing education.
Allowable dental assistant duties, settings, and supervision levels.
Appropriate standards of conduct and enforcement for dental assistants.
Requirements regarding infection control.

Updated February 3, 2020

**QUALIFICATIONS:** The Board will consider applications to appoint one member to the Council. Applicants must meet the following minimum requirements to be eligible for appointment.

- Possess a current and active RDA license for at least the prior five years;
- Shall be employed clinically in a private dental practice or public safety net or dental health care clinic; and
- shall not be employed by a current member of the Board.

No council appointee shall have served previously on the dental assisting forum or have any financial interest in any registered dental assistant school. Each member shall comply with conflict of interest requirements that apply to Dental Board members. Such requirements include prohibitions against members making, participating in making or in any way attempting to use his or her official position to influence a governmental decision in which he or she knows or has reason to know he or she has a financial interest. Any council member who has a financial interest shall disqualify him or herself from making or attempting to use his or her official position to influence the decision. (Gov. Code, § 87100.)

All final candidate qualifications and applications for Board-appointed council members shall be made available in the published Board materials with final candidate selection conducted during the normal business of the Board during public meetings.

**TERM OF OFFICE:** Each member shall serve for a term of four years.

**TRAVEL:** The Council will meet approximately four times per year in conjunction with other board committees, and at other times as deemed necessary. Expenses incurred in the performance of official duties are reimbursed by the Dental Board of California in accordance with the Travel Guide published by the Office of Administrative Services, Accounts Payable Unit of the Department of Consumer Affairs. Council members receive \$100 for each day actually spent in the discharge of official duties, as determined by the Board (Business and Professions Code section 103).

**OTHER TIME COMMITMENTS:** Council members shall be required to prepare and submit a financial disclosure statement that is filed with the Fair Political Practices Committee entitled "Form 700, Statement of Economic Interests."

**In order to assist the Board in determining eligibility for appointment to the Council, please answer the following questions:**

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state? If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.  
No

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? If so, please provide the name and address of the program and dates of employment in the space below.

YES. PDE Professional Dental Enterprise College  
3251 Adams Ave Ste A, San Diego, CA 92116  
Phone: (619)-501-3773 or (619) 840-6272

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below.

Yes.  
San Ysidro Health  
1601 Precision Park Ln, San Diego, CA 92173  
Phone: (619) 662-4100

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years?

Yes  No

5. Are you employed by a current member of the Dental Board?

Yes  No

6. Have you served on the Dental Assisting Forum?

Yes  No

7. Do you have a financial interest in any registered dental assisting school?

Yes  No

If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes  No

**In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.**

**Employment references, not to exceed three (3), will be accepted but are not required.**

**A telephone interview may be conducted as part of the application process.**

**Notice on Collection of Personal Information**

**Collection and Use of Personal Information.** The Dental Board of California collects the information requested on this form as authorized by Business and Professions Code Section 1742. The Board uses this information to evaluate applicants for appointment to the Dental Assisting Council of the Dental Board of California.

**Providing Personal Information Is Voluntary.** You do not have to provide the personal information requested. If you do not wish to provide personal information, such as your address, home telephone number, or employment experience, you may do so. In that case, however, the Board may not be able to communicate with you regarding your qualifications for appointment or to consider your eligibility for appointment to the Council.

**Access to Your Information.** You may review the records maintained by the Board that contain your personal information, as permitted by the Information Practices Act (Civ.Code, §§1798 et seq.). See below for contact information.

**Possible Disclosure of Personal Information.**

We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application.

The information you provide may also be disclosed in the following circumstances:

- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
- In Board meeting materials, if selected as a final candidate for appointment (Bus.&Prof.Code, § 1742(c)).

**Contact Information.** For questions about this application, the Department's privacy policy, or access to your records, you may contact the Board's Executive Officer at the address and telephone number listed below.

I HAVE READ THIS APPLICATION AND HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I AM SELECTED FOR APPOINTMENT I MUST EXECUTE AN OATH OF OFFICE AND WILL BE REQUIRED TO ABIDE BY THE LAWS AND RULES APPLICABLE TO OFFICERS OF THE STATE OF CALIFORNIA.

Signature: *De'andra Epps Robbins* Date: 11/16/2021  
DE'ANDRA EPPS Robbins

**SUBMIT COVER LETTER, COMPLETED APPLICATION, RESUME, AND REFERENCES  
BY DECEMBER 15, 2021 TO:**

Karen M. Fischer, MPA, Executive Officer  
Dental Board of California – Attention: Mirela Taran  
2005 Evergreen Street, Suite 1550  
Sacramento, CA 95815  
(916) 263-2300

De'Andra C Epps

**Objective:** *To utilize my trained skills and acquired knowledge to the best of my ability in a fast paced, multi tasking position. With a highly productive office with a motivated team displaying excellence in patient dental care.*

**Education:** *Graduate of San Diego Mesa College RDA dental program. Graduated with honors and an associate's degree.*

**Certifications and license obtained:** *Registered Dental Assistant license, Certified Dental Anesthesia Assistant, holding certificates in Coronal Polishing, Radiology, Ultra Sonic, Pit & Fissure sealant. BLS/AED CPR instructor, ACLS certified. Cerec certified (CAD CAM), Dental Instructor certification.*

**Computer systems knowledge:** *Dentrix, Softdent, Eaglesoft, Windent SL, EMR, and OMS*

### ***Employment History:***

#### **SYHC San Ysidro Health (KING CHAVEZ CLINIC)**

*950 S. Euclid Avenue  
San Diego, CA. 92114  
(619) 662-4100*

*Dates of employment: December 05, 2016 to present*

*Job Title and Description: Special Needs/Oral Surgery RDA. Working with special needs patient with disabilities under non sedative procedures. Behavior control methods of working closely with care providers and family member giving patient an enjoyable and caring experience without the use of sedation. We perform all general dentistry procedure such as exams, radiographs, restorative, endodontic and oral surgery under local anesthetic. Lead Oral Surgery Assistant working with the oral surgeon assisting in all aspect of oral surgery. Traveling to 3 different clinic locations in our company's scope of clinics throughout the communities.*

#### **Clear Choice Implant Dental Center 4910 Directors Place**

*4910 Directors Place Suite 300  
San Diego, CA 92101  
(858)768-2956*

*Dates of employment: October 05 2015 to 12/2016*

*Job Title and Description: Prosthodontic and Lead Oral Surgery Assistant. This is a fast pace environment my duties are as an Oral Surgery Assistant. The responsibility of chair side assisting, patient pre and post opt calls, chart monitoring and implant tracking. Along with the daily duties including taking I-Cat images and digital radiographs, discussing treatment planning, Procedure consenting and insurance benefits with patients, and with staff heading, Patient resolutions and staff conflict solutions*

were a portion of my duties when necessary. In addition to meeting with both surgeons and prosthodontist discussing patient approval for surgery and medical history reviews.

### **Wheeler and Seul Oral Surgery**

320 Santa Fe Drive Suite 304  
Encinitas, Ca. 92024  
(760) 942-1333

Dates of employment: May 1<sup>st</sup> 2014 to 10/2015

*Job Title and Description: Radiology Technician /Oral Surgery Assistant. My position and responsibilities is being solely in charge of the imagine center and computers in the office. Taking CTCB 3D scans and Digital xrays, communicating and coordinating sending and receiving all digital images. Also, working as a surgical dental assistant with the surgery team 2 days a week with 3<sup>rd</sup> molar extractions, implants, bone grafting, and biopsy's. This is a very large practice with two full time surgeons and 3 surgical assistants. I am also responsible for ordering supplies, maintaining surgical assistant's schedules, and surgical scheduling for both doctors. I am expected to multitask with meticulous precision.*

### **Clear Choice Implant Dental Center**

4910 Directors Place Suite 300  
San Diego, CA 92101  
(858)768-2956

Dates of employment: March 14 2013 to April 30, 2014

*Job Title and Description: Oral Surgery Assistant/New patient surgery coordinator. This is a fast pace environment my duties are as an Oral Surgery Assistant. The responsibility of chair side assisting, patient pre and post opt calls, chart monitoring and implant tracking. Along with the daily duties including taking I-Cat images and digital radiographs, discussing treatment planning and insurance benefits with patients, and with staff heading patient chart review and morning huddles, Reviewing the crash cart bi weekly and checking for expired medications and drugs.*

### **NCDS ( North County Dental Specialties)**

1356 W. Valley Pkwy Suite J  
Escondido, CA. 92029  
(760) 233-5887

Dates of employment: July 2012 to 10/2015 (part time Fridays only)

*Job title and Description: Oral Surgery Assistant. Responsible for chair side assisting, Patient pre surgery instructions and post opt instructions, Patient monitoring during surgery and during recovery period. Assisting with procedures of multiple implant placement, 3<sup>rd</sup> molar extractions, biopsy, bone grafting, and all oral surgery procedures.*

**Dr. E Langenbach DDS/Dr. Lynn Thomas ( Pearls of Dentistry )**

127 East Third Avenue  
Escondido, CA 92025  
(760)741-1231

*Dates of employment: September 2012 to 10/2015 (Mon-Thurs)*

*Job Title and Description: RDA. Sole assistant responsible for chair side assisting with all general dentistry procedures. Using Dentrrix System, Ability to fabricate custom glazing for Cerec crowns, back office supply control and ordering. Taking radiographs using the Nomad digital x-ray system.*

**PDE (Professional Excelle College)**

3251 Adams Ave Suite A  
San Diego, CA. 92116  
(619) 584-6262

*Dates of employment: October 2005 to Present ( Weekend instructor )*

*Job title and Description: Dental assisting procedural instructor. Instructor of radiology, coronal polishing, Pit and Fissure, BLS/CPR, Infection control, DPA (Dental practice act dental law and ethics), Training students skills for the ability to sit for the CDA dental examination boards to receive their Registered dental assisting license. Train UCSD undergrad dental student's radiology methodology and techniques for the ability to work in the dental clinical.*

**Implant Dentistry of San Diego/All Counties Dentistry**

2304 Third Avenue  
San Diego, CA. 92101  
(619) 236- 7959 (619) 448-7444

*Dates of Employment: September 05- 2010 to September, 2012*

*Job title and Description: RDA surgical assistant. Assisting with implant procedures, pre and post opt surgical instructions, patient recovery, general dentistry procedures such as crown and bridge procedures, temporary and multiple crown and bridge fabrication, restorative filling procedures, and hygiene maintenance procedures. Front office duties of patient scheduling, insurance verifications, payment posting, patient inquires, and supply ordering. A multiple set of task throughout the day.*

**Dr. Scott Chau**

3707 Fourth Avenue  
San Diego, CA. 92123

(619) 819-0778

*Dates of employment: February 04, 2011 to September 01, 2011*

*Job title and Description: Sole assistant responsible for assisting the doctor with daily general dentistry procedures. Sterilization, supply ordering, patient home care instructions, taking digital x rays , temporary crown fabrication, impression taking for study models, performing coronal polishing on all hygiene patients. Various daily job duties including appointment scheduling and insurance verification.*

**ORSC (Oral reconstructive surgical center) Dr. G. Mc Gann**

7910 Frost Street Suite 310

San Diego, Ca. 92123

(858) 874-8181

*Dates of employment: November 11, 2009 to 01-14-2011*

*Job title and Description: Oral surgery assistant, assisting in various oral surgery procedures, patient monitoring while in recovery, Anatomage computer knowledge and I-Cat Ct-scanning knowledge. Supply ordering and patient care with excellence. Pt. starts and records for Fresh Start patients.*

**Torrey Pines Periodontics (Dr. Brad Hunt)**

4765 Carmel Mountain Road Suite #204

San Diego, Ca. 92130

(858) 259-1168

*Dates of Employment: 8-2009 to October 20,2009 (Temporary employment/maternity leave coverage)*

*Job title and Description: Periodontal assistant.. Assisting with all periodontal treatment procedures. Implants, Osseous surgery, bone Grafting, Tissue grafting, SRPS, Apical ectomy's, under IVGA sedation.*

**San Diego American Indian Health Center**

2630 First Avenue Suite 206

San Diego, CA 92103 (619)234-2158

*Dates of employment: April 13, 2009 to 08-14-2009*

*Job title and Description: Dental Billing Specialist. Responsible for all dental billing of PPO and HMO dental insurance, EOB tracking, payment posting and reconciliation. Responsible for setting up provider agreements with insurance company review contracts and fee schedules, EOB tracking re-billing and narrative responses for declined services. Patient billing inquiries*

**Sidney L. Spector D.D.S.**

9855 Erma Road Suite #110  
San Diego, CA 92131 (619)578-2205  
Dates of employment: March -2005 to March 2009

*Job title and description of position: Front office Patient Administrator. Responsible for treatment planning, coordination of insurance benefits and verification, scheduling of surgical and non-surgical appointments, accounts managing. Coordination of appointments with referring doctors, emailing x-rays. Daily and month end reports, calling in prescriptions for surgical procedure. Assisted with periodontal and implant surgical procedures. Post opt checks, taking of digital x-rays and many other various back office procedure such as ordering. Etc.*

**Concorde Career College Inc.**

4393 Imperial Avenue Suite 100 San Diego, CA 92113  
(619)688-0800  
Dates of employment: September-2005 to March 14, 2011

*Job title and Description: Dental instructor teaching in an eight module course of all back office and front office duties using Soft Dent and Eaglesoft. Skills of what a dental assistant or RDA would perform. This course includes the license of Ultra Sonic scaling. Coronal Polishing. Radiology, Pit and Fissure placement, CPR BLS and AED, Infection Control and HIPPA guideline. Students are instructed and trained on computer entry for all patient management office and documentation as well as how to efficiently order supplies for full office needs. Student progress review and grading. Teaching students the ethics, core values and clinical behavior. So that they may become a valuable auxiliary as well as a team member. Stressing on HIPPA and patient ethics and respect for the clinical environment and balance work atmosphere.*

**Sabina Purps D. D. S.**

1764 San Diego Ave, Suite 130  
San Diego. CA 92110 (619)295-6500  
Dates of employment: Temporary part time January-2005 to March-2005

*Job title and Description: RDA back office. Responsible for chairside procedures in all aspects of general dentistry procedures. Worked with Dentrix computer system for examinations charting, appointment scheduling. Fabrication of temporary crowns for multiple teeth and bridge preparations. An assortment of many tasks that would be involved in a daily schedule of general dental procedures.*

**Paul Sokolowski D.D.S.**

1211 Broadway  
Chula Vista, CA 921910  
Dates of employment: April-2004 to March-2005

*Job title and Description: RDA Orthodontic assistant. Worked chair side in a multi tasking fast paced orthodontic practice. Responsible for taking orthodontic records for initial treatment case studies. Cephalometric, panoramic films, study, models, articulation of study models. Place and removal of orthodontic arch wires and ligature ties, placement of orthodontic molar bands and pre placement of orthodontic brackets as well as removal of all orthodontic appliances. Placement and adjustment of headgear.*

**Dr. Robert Levine**

4453 Clairemont Mesa Blvd  
San Diego, CA 92111 (619) 278-7800  
Dates of employment: December-2002 to April-2004

*Job title and Description: RDA. Chair side assistant in a very busy general / cosmetic practice. Work with a Dentrax computer system and proficient with a Cerec crown fabrication system. Responsible for burning Casey presentation CD disk for patient education and treatment acceptance. Multiple procedure assistance in all aspects of cosmetic and general dentistry procedures. Fabrication of bio temps for full arch reconstruction.*

*Further Dental employment history dates available upon request*

**APPLICATION FOR DENTAL ASSISTING  
COUNCIL MEMBER:**

**KANDICE RAE PLISS, RDA**

Kandice Rae Pliss, R.D.A. License #84977



December 10, 2021

Dental Board of California

RE: Dental Assisting Council

To Whom It May Concern,

Please accept this letter as an expression of my interest in the Dental Assisting Council position. I am a highly motivated and progress-focused Lead Registered Dental Assistant, with a persistent background in this industry. With a track record of initiative and dependability, I believe I have what it takes to offer valuable and appropriate contributions to the Dental Board of California. I have a strong desire to better serve the community of patient care through Dental Assistants' education, requirements, communication, treatment, and overall professionalism.

Throughout the course of my career, I have aimed to continuously improve my Dental Assistant knowledge and perfect my skills, to have well rounded abilities as a dental professional. I am a capable and consistent problem-solver, skilled at prioritizing and managing projects with proficiency.

In my current and previous roles, I have contributed communication, critical thinking, and organization toward team efforts and business improvements. I am progressive minded and strive to be in tune with new developments in my field. I enjoy collective brainstorming sessions which allow me to coordinate activities to achieve a common goal. I have proven to be effective and collaborative with my team, and am interested in doing the same with the Dental Assisting Council.

Please take a moment to review my attached resume and credentials. I would greatly appreciate the opportunity to speak with you regarding my candidacy.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Kandice Pliss".

Kandice Pliss



## APPLICATION FOR APPOINTMENT TO THE DENTAL ASSISTING COUNCIL

Vacancy – Registered Dental Assistant (RDA) employed clinically in a private dental practice or public safety net or dental health care clinic.

PLEASE PRINT

NAME Kandice Rae Pliss

ADDRESS\* [REDACTED]

PHONE NOS. (work) [REDACTED]

(home) [REDACTED]

(cell) [REDACTED]

EMAIL ADDRESS: [REDACTED]

California License Type and Number: R.D.A. #84977

Expiration date: 01/31/2022

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- Allowable dental assistant duties, settings, and supervision levels.
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- Requirements regarding infection control.

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- Shall be employed clinically in a private dental practice or public safety net or dental health care clinic; and
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**OTHER TIME COMMITMENTS:** Council members shall be required to prepare and submit a financial disclosure statement that is filed with the Fair Political Practices Committee entitled "Form 700, Statement of Economic Interests."

**In order to assist the Board in determining eligibility for appointment to the Council, please answer the following questions:**

1. Have you received a recommendation from any incorporated, nonprofit professional society, association, or entity whose membership is comprised of registered dental assistants within the state? If so please, please indicate which organization in the space below and provide a copy of such recommendation with this application.

I am apart of the Advisory Board for Pasadena City College Dental Programs, & the Director of the Hygiene Program & the Director of the Assisting Program have both spoken to me regarding the position with the Dental Assisting Council.

2. Have you been a faculty member of a registered dental assisting educational program approved by the Board for the past 5 years? If so, please provide the name and address of the program and dates of employment in the space below.

I have been a board member for the Pasadena City College Dental Programs Advisory Board since October 2015. P.C.C. has an approved educational program for Dental Assistants, Dental Hygienists, & Dental Lab. Technicians. I am not a faculty member though.

3. Are you currently employed in a clinical position in a private practice, public safety net clinic, or dental health care clinic? If so, please provide the name and address of the facility by which you are employed in the space below.

Yes, I am employed as the lead Registered Dental Assistant at: Three Sixty Dentistry (661) 254-4000  
23504 Lyons Ave #104 Backoffice@ThreeSixtyDentistry@gmail.com  
Newhall, CA 91321

4. Have you maintained a current and active RDA or RDAEF license for the past 5 years?

Yes  No

5. Are you employed by a current member of the Dental Board?

Yes  No

6. Have you served on the Dental Assisting Forum?

Yes  No

7. Do you have a financial interest in any registered dental assisting school?

Yes  No

If yes, please indicate the name of the school in the space below and describe the nature of the financial interest (attach additional sheets if necessary).

8. Are you willing to comply with conflict of interest requirements that apply to board members? Yes  No

**In a cover letter, please write a brief statement indicating why you wish to serve as a member of the Council.**

**Employment references, not to exceed three (3), will be accepted but are not required.**

**A telephone interview may be conducted as part of the application process.**

**Notice on Collection of Personal Information**

**Collection and Use of Personal Information.** The Dental Board of California collects the information requested on this form as authorized by Business and Professions Code Section 1742. The Board uses this information to evaluate applicants for appointment to the Dental Assisting Council of the Dental Board of California.

**Providing Personal Information Is Voluntary.** You do not have to provide the personal information requested. If you do not wish to provide personal information, such as your address, home telephone number, or employment experience, you may do so. In that case, however, the Board may not be able to communicate with you regarding your qualifications for appointment or to consider your eligibility for appointment to the Council.

**Access to Your Information.** You may review the records maintained by the Board that contain your personal information, as permitted by the Information Practices Act (Civ.Code, §§1798 et seq.). See below for contact information.

**Possible Disclosure of Personal Information.**

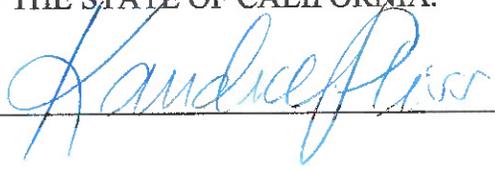
We make every effort to protect the personal information you provide us. In order to evaluate and verify your application information, however, we may need to share the information you give us with businesses or organizations you have referenced in your application.

The information you provide may also be disclosed in the following circumstances:

- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant; or,
- In Board meeting materials, if selected as a final candidate for appointment (Bus.&Prof.Code, § 1742(c)).

**Contact Information.** For questions about this application, the Department's privacy policy, or access to your records, you may contact the Board's Executive Officer at the address and telephone number listed below.

I HAVE READ THIS APPLICATION AND HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I UNDERSTAND THAT IF I AM SELECTED FOR APPOINTMENT I MUST EXECUTE AN OATH OF OFFICE AND WILL BE REQUIRED TO ABIDE BY THE LAWS AND RULES APPLICABLE TO OFFICERS OF THE STATE OF CALIFORNIA.

Signature :  Date: Dec. 10, 2021

**SUBMIT COVER LETTER, COMPLETED APPLICATION, RESUME, AND REFERENCES  
BY MARCH 31, 2020 TO:**

Karen M. Fischer, MPA, Executive Officer  
Dental Board of California – Attention: Pahoua Thao  
2005 Evergreen Street, Suite 1550  
Sacramento, CA 95815  
(916) 263-2300

# Kandice Rae Pliss, R.D.A. License #84977

## OBJECTIVE:

To join the Dental Assisting Council as a dental professional and offer the education and experience I have acquired through a variety of roles in the dental office. I would like to make appropriate recommendations, from an inside perspective, that I believe the skill set of hired dental assistants could provide to better serve the community's needs for patients' optimal care. I am experienced in work as a chairside dental assistant, front office receptionist, treatment coordinator, back office manager, and a member of an Advisory Dental Board.

## DUTIES PERFORMED:

Chairside assisting	Interviewing, hiring, & training staff	Customer Service
Equipment repairs	Appointment management	Planning & coordination
Equipment sterilization	Ordering & back office spending	Infection control
Dental radiology	Data confidentiality measures	Strong dexterity
Treatment room set up & clean up	Billing methods	Team collaboration
Electronic & paper data gathering	Software proficiency	Embracing diversity
Oral and written communication	Fabrication of provisionals, bleaching trays, & custom trays	

## PREVIOUS EMPLOYMENT:

Advisory Board Member: Pasadena City College Dental Programs- Pasadena, CA	10/2015-Present
Registered Dental Assistant Lead & Trainer: Three Sixty Dentistry-Santa Clarita, CA	03/2020-Present
Registered Dental Assistant Lead & Trainer: Dr. Gregory M. Brooks, DDS Office-Burbank, CA	12/2014-03/2020
Registered Dental Assistant Lead & Trainer: Revive Dental and Spa-Dublin, CA	12/2018-03/2019
Orthodontic Assistant: Buena Vista Orthodontics- Burbank, CA	05/2014-12/2014

## EDUCATION:

Registered Dental Assistant License #84977	09/2015-Present
Class Treasurer and Class Historian, Pasadena City College	08/2013-05/2014
Certificate of Achievement, Dental Assisting, Pasadena City College	01/2013-05/2014

## Awards:

San Gabriel Valley Dental Society "2014 Allied Dental Health Scholarship" Award	04/2014
The Advanced Restorative Institute Clinical Excellence Award	2013-2014

## Occupational Skills/RDA Duties and Certificates:

Cardiopulmonary Resuscitation	Current
Infection Control/Dental Practice Act	Current
Oral Radiology, Coronal Polishing, & Pit and Fissure Sealants Certificates	2014
Ultrasonic Scaling for Removal of Orthodontic Cement	2014
HIPAA Privacy Education Program	2013
Continuing Education	Ongoing
Orthodontic Assisting Permit Course	Completed

## In-service Training Experience:

USC School of Dentistry, Los Angeles, CA	01/14-02/14
Veteran Affairs Dental Clinic, Los Angeles, CA	02/14-04/14
Prestige Dental Office, Pasadena, CA	03/14-05/14

# Kandice Rae Pliss, R.D.A. License #84977



## REFERENCES:

Dr. Brian Edwards  
Three Sixty Dentistry  
Santa Clarita, CA  
(661) 254-4000

Elly Quinn, RDH  
Three Sixty Dentistry  
Dr. Brian Edwards Office  
(661) 644-3685

Bernadette Hovland, RDH  
Dr. Gregory Brooks Office  
Dr. Richard Marias/Dr. Singh's Office  
(818) 653-1248 Cell

Cindi Leonard, RDH  
Dr. Gregory Brooks Office  
Dr. Smith's Office  
(818) 568-4465 Cell

Blanca Tielve-Devine, RDA  
Dr. Gregory Brooks Office  
Burbank, CA  
(818) 294-3979 Cell

Dr. Lauren Conway  
Revive Dental and Spa  
Dublin, CA  
(925) 209-1871 Cell

Dr. Lori Gagliardi  
(Prev.) Director of Dental Assisting, PCC  
PCC Advisory Board Member PCC  
(626) 585-7542 Cell

Denise Romero, RDA, OAP  
Director of Dental Assisting Program, PCC  
Advisory Board Member  
(562) 305-8645 Cell

Darrell Taylor  
Owner of Aldrich Taylor Insurance  
Burbank, CA  
(818) 841-2940 Office

Bruce Osgood  
Village Christian High School Principal  
Los Angeles, CA 91352  
(818) 631-9058 Cell

## PREVIOUS EMPLOYMENT NON-DENTAL:

Volunteer High School Leader: "Younglife"- Burbank and Sun Valley, CA	09/2013-01/2016
Server: BJ's Restaurant & Brewhouse- Burbank and Pasadena, CA	10/2012-05/2014
FX Specialist, Sales Associate: Nigel's Beauty Emporium- North Hollywood, CA	05/2012-11/2012
FX Lab Technician/Make-Up Artist & Assistant: B2FX- North Hollywood, CA	08/2011-05/2012
Server/Food Prep/Busser/Register: Honey Baked Ham- Toluca Lake, CA	11/2005-12/2011

## PREVIOUS EDUCATION NON-DENTAL:

Joe Blasco Make-Up Artistry Training, Certificate of Achievement, Make-Up Artistry	08/2012
Paul Mitchell The School, Diploma, and Cosmetology License	02/2011
Burbank High School, High School Diploma	06/2008

Dec 12, 2021

Dental Board Of California

Dental Assisting Council

To Whom this may concern,

With enthusiasm I am recommending Kandice Pliss for a position on the Dental Assisting Council. Kandice is our lead dental assistant in our office in which she demonstrates that not only does she know her stuff, but she is also committed to learning more every day. She is in charge of making sure that all other assistants learn their job and function in that with consistency, and she was very instrumental in setting up the systems that make our office function like a well oiled machine. She is a pleasure to work with and is always eager to solve problems that arise. She is a natural leader and communicator.

Kandice already serves as a member of the Pasadena City College Advisory Board. I believe that this shows initiative to serve beyond just her job title. She would most definitely be an asset to the Advisory Council.

Thank you for her consideration.

Sincerely,

A handwritten signature in blue ink that reads "Amanda Jenney, DDS". The signature is written in a cursive style.

Amanda Jenney, DDS

Three Sixty Dentistry

661 254-4000

Elly Quinn, RDH, BS  
22158 Altair Lane  
Santa Clarita, CA 91390

December 10, 2021

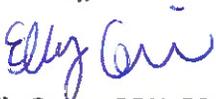
To Whom It May Concern,

It is with great pleasure that I am recommending Kandice Pliss, RDA to you as a member of the California Dental Board of California Dental Assisting Council. I am a Registered Dental Hygienist at Three Sixty Dentistry and have had the privilege of working with Kandice for the past 18 months. I have been working in private practice as an RDH for 10 years and have worked with many dental assistants. Kandice stands out from the rest.

Kandice is the lead RDA in our office and shows great leadership skills in her role. She has the unique ability to direct colleagues in a professional and friendly manner. She is wonderful at training new employees at proper infection prevention, assisting techniques, and flow around our office. Organization is one of her key attributes that she brings to our team.

I believe Kandice would be a wonderful addition to the Dental Assisting Council. I would feel confident knowing she is in a leading position for dental assistant licensees in California.

Sincerely,



Elly Quinn, RDH, BS



Dental Board of California



License Number  
RDA 84977

Greetings: The Dental Board of California grants this certificate to

**KANDICE RAE FEKETY**

and the issuance thereof confers upon the holder the right to practice as a Registered Dental Assistant in the State of California pursuant to the provisions of the Dental Practice Act of California.

IN WITNESS WHEREOF, The President and Secretary of the Dental Board of California have affixed their signatures on this 17th day of September, 2015, at Sacramento, California.



President:

*Inax Burton, MSW*

Secretary:

*GS*

Signature of Registrant:



# The Advanced Restorative Institute Clinical Excellence Award

*is presented to*

*Kandice Fekety*

*for demonstrating outstanding skills and abilities in a  
preclinical laboratory setting within the  
Dental Assisting Program*

2013-2014



*Lorraine I. Gagliardi*

Lorraine I. Gagliardi, Ed.D  
Program Administrator, Dental Assisting



# Allied Dental Health Student Scholarship

PRESENTED TO

**KANDICE FEKETY**

FROM

San Gabriel Valley Dental Society

AND

DENTAL FOUNDATION OF CALIFORNIA

Rendered this 15th day of April in the year Two Thousand and Fourteen

*MONICA MUNOZ*

MONICA MUNOZ, D.D.S.  
SGVDS SCHOLARSHIPS COMMITTEE CHAIR

*DONNA KLAUSER*

DONNA KLAUSER, D.D.S., OABP  
2014 SGVDS PRESIDENT