



Registered Dental Assistant & Registered Dental Assistant in Extended Functions Occupational Analysis Subject Matter Expert Recruitment

The Dental Board of California (Board) and the Office of Professional Examination Services (OPES) are looking for Registered Dental Assistants (RDAs) and Registered Dental Assistants in Extended Functions (RDAEFs) to participate as subject matter experts (SMEs) in the occupational analysis of the RDA profession. The purpose of the occupational analysis is to define practice for RDAs and RDAEFs in California in terms of actual job tasks that newly licensed RDAs and RDAEFs must be able to perform safely and competently at the time of licensure. The results of the occupational analysis serve as the basis for the RDA and RDAEF licensing examinations in California.

There are several opportunities for RDA and RDAEF participation in the occupational analysis process:

1. California Practice Focus Group (June 19-20, 2015 - Sacramento)

- On Friday, June 19, OPES will begin a two-day focus group with a variety of dental professionals. The focus group will meet in Sacramento from 8:30am-5:00pm both Friday and Saturday.
- The Board is looking for 3 RDAs, 2 RDAEFs, 2 educators, and 2 dentists that are interested in actively participating in this two-day focus group. If you are interested, please contact Jana Adams at (916) 576-1764 or jana.adams@dca.ca.gov by June 5th.

2. Occupational Analysis Interviews (June 22-30, 2015 - telephone)

- OPES will conduct a number of telephone interviews with RDAs and RDAEFs across California. The purpose of the interviews is to identify the job tasks associated with critical areas of RDA/RDAEF work that could impact public safety, and the knowledge required to perform those tasks competently. The telephone interviews are generally 1 hour long.
- The Board is looking for approximately 9 RDAs and 3 RDAEFs with varied experience, practice settings, and demographics. Appointments are available from June 22-30, 2015. Interested RDAs & RDAEFs should contact Jana Adams at (916) 576-1764 or jana.adams@dca.ca.gov to schedule interviews no later than June 10th.

3. First & Second Occupational Analysis Workshops (July 24-25, 2015 & Aug. 14-15, 2015 - Sacramento)

- The Board is seeking RDAs and RDAEFs to represent major areas of practice across California. Participants should be able to discuss the role and responsibilities of entry licensees in their practice setting. Participants must also be willing to travel to Sacramento for the two-day workshop.
- The results of these two workshops will be used to develop a survey questionnaire which will be administered to RDAs and RDAEFs across California.
- The Board is looking for 4 RDAs and 4 RDAEFs from different geographic areas and a variety of practice settings. The first workshop will be held July 24-25, 2015. The second workshop will be held August 14-15, 2015. The occupational analysis workshops last two days and are normally conducted from 8:00 a.m. to 5:00 p.m. each day. If you are interested in participating in either of these workshops, please contact Jana Adams at (916) 576-1764 or jana.adams@dca.ca.gov by July 10th.



4. Third & Fourth Occupational Analysis Workshops (Dec. 4-5, 2015 & Dec. 11-12, 2015 - Sacramento)

- The Board is seeking RDAs and RDAEFs to represent major areas of practice across California. Participants should be able to discuss the role and responsibilities of entry licensees in their practice setting. Participants must also be willing to travel to Sacramento for the two-day workshop.
- These two groups will work with an OPES test consultant to review the results of the survey that was sent to California RDAs and RDAEFs to establish the description of RDA/RDAEF practice and the content outline for the RDA/RDAEF licensing examinations in California.
- The Board is looking for 4 RDAs and 4 RDAEFs from different geographic areas and a variety of practice settings. The first workshop will be held December 4-5, 2015. The second workshop will be held December 11-12, 2015. The occupational analysis workshops last two days and are normally conducted from 8:00 a.m. to 5:00 p.m. each day. If you are interested in participating in either of these workshops, please contact Jana Adams at (916) 576-1764 or jana.adams@dca.ca.gov by **November 20th**.

Continuing Education and Honoraria

The Board pays a \$150 honorarium to SMEs who participate in the workshops. Participants who travel 50 miles or more each way to workshops are reimbursed for travel expenses. Hotel and airfare are typically prepaid by the Board.

Continuing education (CE) units will be provided to participants on a unit-per-hour basis. CE units earned from participation in Dental Board workshops, or other Dental Board events, may be claimed toward 20% of the total units required for license renewal. Original continuing education certificates are subject to Board audit and should be retained by the licensee for a period of four years. Completion of these workshops does not constitute authorization for the attendee to perform any services that he or she is not legally authorized to perform based on his or her license or permit type.

Participation of a large number of RDA and RDAEFs is critical for the success of this project and the future of the RDA profession. It will ensure that the future RDA/RDAEF licensing examinations in California are based on up-to-date, accurate, and valid information regarding RDA/RDAEF practice.

RDAs, RDAEFs, and dentists interested in participating should contact Jana Adams at (916) 576-1764 or jana.adams@dca.ca.gov.