



**DENTAL BOARD OF CALIFORNIA**

1432 HOWE AVENUE, SUITE 85, SACRAMENTO, CA 95825-3241  
TELEPHONE: (916) 263-2300  
FAX: (916) 263-2140  
www.dbc.ca.gov



Hilton San Diego Mission Valley  
901 Camino del Rio South  
San Diego, CA

**March 12, 2004  
Board Meeting  
Minutes**

The meeting convened at 2:30 pm. Roll was taken and a quorum established.

Members Present:

Newton Gordon, DDS  
George SooHoo, DDS  
David Baron, Public  
Richard Benveniste, DDS  
Kevin Biggers, Public  
Brandon Hernandez, Public  
Lawrence Hundley, DDS  
Alan Kaye, DDS  
Patricia Osuna, RDH  
Michael Pinkerton  
Kamran Sahabi, DDS  
Ariane Terlet, DDS  
Chester Yokoyama, DDS

Members Absent:

La Donna Drury-Klein, RDA

Approval of Minutes:

It was m/s/c (Hundley/Pinkerton) to approve the January 30, 2004 minutes with the following amendments:

Mr. Pinkerton was present at the January meeting.

The following comments were made by Ms. Galliano at the January 30, 2004 but were inadvertently omitted from the minutes. She has requested that the following verbatim comments be included for the record.

Ms. JoAnn Galliano MEd, RDH, speaking on behalf of the California Dental Hygienists' Association (CDHA), expressed CDHA's concern with the committee appointments made by President Gordon. Of primary concern, was the lack of an RDH on the Examination Committee. Since the Exam Committee oversees all of the licensure exams (DDS, RDH,

RDA as well as EF exams), we feel that the RDH member of the board should be included on that committee. Dentists and assistants are both represented on the exam committee appointed by Dr. Gordon.

CDHA is also concerned that the chair positions for the committees presented are controlled by a select few.

Finally, CDHA's concerns regarding the lack of public members on committees. In the 13 years that she has been attending Dental Board meetings, this is the first time a full compliment of public members has been present. CDHA feels that public members should be added to key committees. Adding public members to committees provides an excellent opportunity to actively involve the public members in the business of the board.

### President's Report:

Dr. George SooHoo presented Dr. Alan Kaye with an Award of Appreciation for serving as board president March 2002- December 2003.

Dr. Newton Gordon informed the board that he is still working on changes to committee assignments. Mr. Brandon Hernandez was appointed to the Foreign Dental School Ad-Hoc Committee and other assignments will be made.

Dr. Gordon reported that an annual evaluation of the Executive Officer, Ms. Cynthia Gatlin was done by the Executive Committee and Ms. Gatlin is doing well and will remain with the board.

### Executive Officer's Report:

Ms. Cynthia Gatlin reported on the following:

- Budget Report: Pointed out that the projected balance for FY 03/04 is \$33,000, which is extremely low. Staff has identified those line items that may run over cost.
- Review of Fiscal Impact for New Licensing Programs: Reviewed the Summary of Budget Change Proposals submitted and explained how this will impact the board's ability to implement new programs. The fees for Licensure by Credential Program will be reassessed, pending the outcome of amended language introduced by Sen. Aanestad.
- Approval of Draft Strategic Plan: Ms. Tricia Osuna asked that this be put over until the May meeting to give members time to review the recommendations made by staff.

## Licensing Committee Report

In the absence of the Committee Chair, Dr. Ariane Terlet chaired the Licensing Committee Meeting held, March 11, 2004.

- Item 4.1 The minutes were approved as written.
- Item 4.2 There were no Extramural Facility applications submitted.
- Item 4.3 Review of Fiscal Impact for New Licensing Programs was deferred to the Full Board's Budget Report.

No public comments were given.

The Committee went into closed session to review the Application for New License to Replace a Cancelled License and Licensure by Credential Applications.

It was m/s/c (Kaye/Hundley) to accept the report as presented.

## Continuing Education Report

- Item 5.1 The minutes of the January 29, 2004 minutes were approved with an amendment.
- Item 5.2 Proposed Changes to 16 CCR § 1016 – Dr. Terlet appointed Ms. Osuna and Ms. Drury-Klein to draft proposed language to be presented at the May meeting.
- Item 5.3 Proposed Changes to 16 CCR § 1017 – Dr. Terlet appointed Ms. Osuna and Ms. Drury-Klein to draft proposed language to be presented at the May meeting.
- Item 5.4 Request for Approval of Course in Advanced Cardiac Life Support – this item was tabled in order to obtain additional information from the requestor. Dr. Terlet appointed Dr. Alan Kaye to work with staff in determining if this course is equivalent to that of the American Heart Association.

It was m/s/c (Hundley/Kaye) to accept the report as presented.

## Examination Committee Report

- Item 6.1 The minutes of the January 29, 2004 meeting were approved as written.
- Item 6.2 Proposed changes to B&P Code 1628(b) – This item was tabled by Dr. Terlet.

Item 6.3 Approval of Policy on Board Members Roles at Exams – Staff was directed to make recommended changes and bring back to the May meeting for approval.

Item 6.4 Approval of Job Description for Exam Chair – Staff was directed to make recommended changes and bring back to the May meeting for approval.

It was m/s/c (SooHoo/Kaye) to accept report as presented.

### Legislative Committee Report

It was m/s/c to accept the report as presented.

### Diversion Evaluation Committee Liaison Report

The items for this Committee were tabled until May.

### Dental Materials Fact Sheet Committee Report

It was m/s/c (Hundley/Baron) to accept the updated Dental Materials Fact Sheet (DMFS) both in concept and content as the official DMFS supported by this board after verification of quoted materials.

The following directive was recommended by Legal Counsel, Ms. Norine Marks: Send the fact sheet to Communication and Education Division (CED) with very specific directions to take the approved fact sheet and format it similar to the brochure produced in November. She also suggested that CED be directed to limit their comments to grammar and/or vocabulary, be careful about not changing any of the substance, and to show proposed changes using the redline method as La Rita did during the DMFS Committee Meeting.

### Public Comment

No public comments were given.

The meeting was adjourned at 4:30 pm.



**DENTAL BOARD OF CALIFORNIA**  
1432 HOWE AVENUE, SUITE 85, SACRAMENTO, CA 95825-3241  
TELEPHONE: (916) 263-2300  
FAX: (916) 263-2140



Special Licenses and Permits Committee Meeting  
Thursday, March 11, 2004  
Sacramento, CA

### **Minutes**

**Members Present:**

George SooHoo, DDS  
Ariane Terlet, DDS

**Member Absent:**

LaDonna Drury-Klein, RDA, Chair

**Staff Present:**

Peggy Bagdasarian, Enforcement Coordinator  
Cynthia Gatlin, Executive Officer  
Gladys Mitchell, Staff Manager  
La Rita Abdul-Rahman, Secretary  
Lynn Thornton, Enforcement Chief  
Alan Mangels, DAG  
Norine Marks, Legal Counsel

The meeting was called to order at 8:35 am. All members of the committee were present except Ms. Klein. A quorum was established.

AGENDA ITEM 4.1 - The minutes of the January 29, 2004 meeting were approved as written.

AGENDA ITEM 4.2 – No Extramural Facility applications were submitted.

AGENDA ITEM 4.3 - Review of Fiscal Impact for New Licensing Programs was deferred to the Full Board to be discussed in conjunction with the Budget Report.

The Committee went into closed session as authorized by Government Code § 11126(c)(2). When meeting reconvened in open session, there were no public comments and the meeting was adjourned at 9:20 am.



**DENTAL BOARD OF CALIFORNIA**  
1432 HOWE AVENUE, SUITE 85, SACRAMENTO, CA 95825-3241  
TELEPHONE: (916) 263-2300  
FAX: (916) 263-2140



Examination Committee Meeting  
March 11, 2004  
San Diego, CA

**Minutes**

**Members Present:**

George SooHoo, DDS, Chair  
Newton Gordon, DDS  
Alan Kaye, DDS  
Ariane Terlet, DDS  
Chester Yokoyama, DDS

**Staff Present:**

Cynthia Gatlin, Executive Officer  
Gladys Mitchell, Manager  
La Rita Abdul-Rahman, Secretary  
Norine Marks, Legal Counsel

**Member Absent:**

LaDonna Drury-Klein, RDA

The meeting was called to order at 11:00 am. All members of the committee were present except LaDonna Drury-Klein. A quorum was established.

AGENDA ITEM 6.1 - The minutes of the January 29, 2004 meeting were approved as written.

AGENDA ITEM 6.2 - Proposed changes to Section 1628 – Eligibility for Examination

This item was tabled by Dr. Terlet due to SB 1865, which allows the board to contract out the clinical examination.

AGENDA ITEM 6.3 – Approval of Policy on Board Member Roles at Exams

Comments were received by committee members and from the public. Committee Chair, Dr. George SooHoo directed staff to incorporate suggested changes and bring the updated draft to the May meeting for approval.

AGENDA ITEM 6.4 – Approval of Job Description, Responsibilities, and Authority of Exam Chair

Comments were received by committee members and from the public. Dr. SooHoo directed staff to incorporate suggested changes and bring back to the May meeting for final approval.

No public comments were given and the meeting was adjourned at 11:25 am.



**DENTAL BOARD OF CALIFORNIA**  
1432 HOWE AVENUE, SUITE 85, SACRAMENTO, CA 95825-3241  
TELEPHONE: (916) 263-2300  
FAX: (916) 263-2140



Dental Materials Fact Sheet Committee  
March 11-2, 2004  
San Diego, CA

### **Minutes**

#### **Members Present:**

Lawrence Hundley, DDS, Chair  
David Baron, Public Member  
Richard Benveniste, DDS  
Newton Gordon, DDS  
Alan Kaye, DDS  
Kamran Sahabi, DDS  
George SooHoo, DDS  
Ariane Terlet, DDS  
Chester Yokoyama, DDS

#### **Staff Present:**

Cynthia Gatlin, Executive Officer  
Gladys Mitchell, Staff Manager  
La Rita Abdul-Rahman, Secretary  
Norine Marks, Legal Counsel

The meeting was called to order at 3:30 pm. All members of the committee were present and a quorum was established.

#### **AGENDA ITEM 3 – Review/Revise Proposed Consumer-Friendly Dental Materials Fact Sheet**

The committee reviewed the current fact sheet, Dr. Terlet's and Dr. Yokoyama's proposed drafts. Public comments were given. After hearing public comment, Dr. Gordon appointed Dr. Lawrence Hundley and Dr. Richard Benveniste to a subcommittee to take the information presented and come up with a document for the full board's review.

The meeting was adjourned at 11:40 am.



**DENTAL BOARD OF CALIFORNIA**  
1432 HOWE AVENUE, SUITE 85, SACRAMENTO, CA 95825-3241  
TELEPHONE: (916) 263-2300  
FAX: (916) 263-2140



Continuing Education Committee Meeting  
March 11, 2004  
San Diego, CA

### Minutes

**Members Present:**

Ariane Terlet, DDS, Chair  
Patricia Osuna, RDH  
Michael Pinkerton, Public

**Member Absent:**

LaDonna Drury-Klein, RDA

**Staff Present:**

Cynthia Gatlin, Executive Officer  
Gladys Mitchell, Staff Manager  
La Rita Abdul-Rahman, Executive Secretary  
Norine Marks, Legal Counsel

The meeting was called to order at 9:50 am. All members of the committee were present except Ms. Klein. A quorum was established.

**AGENDA ITEM 5.1 – Approval of Minutes**

It was m/s/c to approve the July 10, 2003 minutes with the following correction:  
Christie Menage-Bernie should be Kristie Menage Bernie.

**AGENDA ITEM 5.2 – Proposed Changes to 16 CCR § 1016 – Providers and Courses**

Committee Chair, Dr. Ariane Terlet, directed Ms. Osuna and Ms. Klein to work with staff on drafting proposed language for the May board meeting, taking into consideration the input from previous committee meetings.

**AGENDA ITEM 5.3 – Proposed Changes to 16 CCR § 1017 – Units Required for Renewal**

Committee Chair, Dr. Ariane Terlet, directed Ms. Osuna and Ms. Klein to work with staff on drafting proposed language for the May board meeting.

**AGENDA ITEM 5.4 – Request for Approval of Course in Advanced Cardiac Life Support**

This item was tabled until May in order for staff to obtain additional information. Dr. Terlet appointed Dr. Alan Kaye to work with staff in determining if this course was equivalent to the American Heart Association.

No public comments were given and the meeting adjourned at 10:45 am.